

FORT LUPTON FIRE PROTECTION DISTRICT
1121 Denver Avenue
Fort Lupton, Colorado 80621

POSITION DESCRIPTION

POSITION: **FIREFIGHTER**

STATUS: **FULL-TIME; FLSA NON-EXEMPT**

EMPLOYMENT STATUS: **AT-WILL**

WORK HOURS: **24-HOUR SHIFT/56 HOUR WORK WEEK
ROTATING SCHEDULE THIS MAY INCLUDE
WORKING A 48 HOURS ON 96 HOURS OFF SHIFT**

SALARY RANGE: **\$63,014.35 ANNUALLY TO \$80,405.75 ANNUALLY**

FF Grade I \$63,014.35

FF Grade II \$66,150.00

FF Grade III \$69,457.50

FF Grade IV \$72,930.38

FF Grade V \$76,576.90

FF Grade VI \$80,405.75

EFFECTIVE DATE: **DECEMBER 2022**

This position description is established by the Board of Directors (“Board”) of the Fort Lupton Fire Protection District (“District”) to outline the basic requirements, duties and general responsibilities of the Firefighter position. This position is “at-will,” which means the District may terminate the employment relationship at any time and for no reason, subject only to the requirements of Federal and State law. Similarly, the employee may terminate the employment relationship without notice at any time for no reason.

Summary of Position: The Firefighter is responsible for all aspects of responding to calls for service, protection of life and property through prevention and extinguishment of fires, and providing specialized rescue. The Firefighter is also expected to perform basic life support emergency medical services until advanced life support units arrive on scene. Non-emergency

duties may include, but not be limited to, maintenance; fire prevention; inspections; pre-fire planning; and, other community support services. The Firefighter also will be responsible for the general cleanliness and upkeep of facilities, grounds, equipment, and other District property.

Chain of Command: The Firefighter will report to the Shift Lieutenant or the Shift Captain in the absence of the Lieutenant.

Supervision Exercised: The Firefighter performs no supervisory duties. However, they may be required to oversee incident operations until the arrival of command personnel.

Essential Duties and Responsibilities: This description is illustrative only and not intended to be all-inclusive.

1. Responds to emergency and non-emergency calls, as required.
2. Operates equipment related to the fire service, including but not limited to, safely drive and operate fire apparatus and pumps; communicating messages via radio; fire hoses; nozzles; air packs; various tools; fire extinguishers; fans; ropes; ladders; extrication equipment; emergency medical equipment; AED; oxygen bottles; suction units; spine boards; cervical collars; and ambulance cots. Must also be able to use VCR, slide projectors, computers, sound systems, and other audio-visual devices to present training materials.
3. Required to drive and operate motor vehicles safely and lawfully in emergency and non-emergency situations.
4. Coordinates, assists, and may present, quality training opportunities.
5. Maintains records and documentation relating to District equipment, including computer entry and organization of records, as required.
6. Assists the maintenance department in areas of light maintenance, as required.
7. Be responsible for the safety and general cleanliness of the facilities, grounds, apparatus, and other District property.
8. Be responsible for the maintenance and regular inspection of tools, equipment, hose and other firefighting equipment.
9. Completes special projects, as required, including non-incident related projects that will have completion deadlines and standards.
10. Maintains positive, effective working relationships with District volunteers and employees, supervisors, the Board, the public, and other agencies, such as police, ambulance, Division of Fire Safety, City Government, community groups, and other professional service providers.
11. Completes pre-fire planning reports.
12. Assists the Fire Marshal with the fire prevention program and inspections.
13. Attends community meetings, as required.
14. Effectively delivers presentations and information to diverse groups.
15. Attend District/Departmental meetings and trainings, as required.
16. Positively and effectively work within a team environment and shared decision-making process.
17. Consistently and correctly apply the District's rules, policies and procedures.
18. Timely prepare complete and accurate District reports and other records.

19. Present a professional image of the District at all times.
20. Maintain minimum training requirement and certifications as required by the District.
21. Perform such other duties as may be prescribed by the Fire Chief or his or her designee.

Minimum Qualifications and Required Certifications:

1. Experience working as a volunteer firefighter, or in a combination volunteer/career Fire Department.
2. Successfully complete a physical and urine screen after a conditional offer of employment.
3. Successfully pass a background investigation.
4. Must be at least 18 years of age at the time of hire to this position.
5. Demographic and operational knowledge of the Fire District.
6. Or, a combination of education, experience, certifications, and training which clearly demonstrates the candidate's ability to perform the essential functions of the position.

The Firefighter shall possess and maintain the following:

1. Valid Colorado Driver's License with a safe driving record.
2. High School Diploma or GED. Associate Degree in Fire Science preferred.
3. Current State of Colorado Firefighter I Certification.
4. Current State of Colorado/National Registry Emergency Medical Technician-B.
5. Current State of Colorado Hazardous Materials Operations Certification.
6. Valid CPR card.

Working Environment/Physical Requirements:

This position requires work in a variety of locations and conditions, including living quarters and office areas, in and around a wide variety of automotive, mechanical, chemical and medical equipment or supplies, and emergency scenes of every type.

1. A portion of this position will involve sedentary, administrative work in an office environment or in training facilities; however, in emergency situations, the Firefighter will be required to respond to all types of service calls.
2. Strenuous physical activity under extreme adverse conditions may be required periodically.
3. Must possess the ability to lift items in excess of one hundred fifty (150) pounds occasionally and up to sixty (60) pounds frequently.
4. This position requires standing, running, walking, sitting, kneeling, stooping/bending, lifting, squatting, pushing, pulling, crawling, jumping, sliding, climbing, pinching, gripping digging, spraying, reaching overhead, reaching away from body, and repetitive motion.
5. Will be required to work in all weather conditions and in extreme temperatures below twenty degrees (20 degrees) Fahrenheit and in excess of one hundred degrees (100 degrees) Fahrenheit.
6. Work may be performed under hazardous and adverse conditions, including but not limited to, weakened structures, slippery and uneven surfaces, proximity to moving

mechanical equipment, burning structures, broken glass or other materials, electrical currents, high places, and confined spaces.

7. Work may result in exposure to contaminated environments, including but not limited to, hazardous materials, smoke, gases, chemicals, fumes, odors, mists and dusts.
8. Work may result in exposure to air or blood borne infectious diseases or illnesses, such as Hepatitis A, B or C, HIV, tuberculosis, smallpox, etc.
9. Work may result in exposure to high noise levels requiring the wearing of hearing protection.
10. This position demands frequent use of sensory activities such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception and color vision.
11. This position requires the ability to read, write, speak and understand the English language at a level adequate to perform the job
12. This position will involve periods of high physical, mental and/or emotional stress.

Print Name: _____

Signature: _____

Date: _____